

CONSTITUTION OF THE ASSOCIATION OF ANCIENT HISTORIANS

1. The name of the Association shall be The Association of Ancient Historians.
2. The Purpose of the Association shall be to further the teaching of, and research in, Ancient History especially in Canada and the U.S.A., in cooperation with the American Historical Association, the Society for Classical Studies, the Classical Association of Canada, and other societies to which this field is of interest. Ancient History, for the purpose of this Association, shall be defined as the history of the ancient Mediterranean world and the history of other countries in their relations with it.
3. Membership of the Association shall be open to all persons with an interest in the study of the ancient Mediterranean world.
 - (a) Members shall pay an annual subscription, the amount to be determined by majority vote at the Annual Meeting, on recommendation of the Officers.
 - (b) Associate membership shall be available members enrolled in a school, college, or university, or contingent faculty, or independent scholars who self-identify as under-employed. Associate members shall pay an annual subscription, the amount to be determined by majority vote at the Annual Meeting, on recommendation of the Officers.
 - (c) Life membership shall be available to retired members who are at least 60 years old upon payment of a one-time subscription equal to ten times the then-current undiscounted annual Member subscription.
 - (d) Institutional membership shall be available. Institutions will pay an annual subscription equal to double the standard postal membership.
4. The Officers of the Association shall be a President, a Secretary, and a Treasurer.
 - (a) The President is the Primary Executive Officer of the Association.
 - (b) The duties of the Secretary will include all communications, including announcements, newsletters, and social media, as well as taking minutes during the business meeting and distributing them to members.
 - (c) The duties of the Treasurer will include management of the finances of the Association, specifically the overseeing of the current budget, maintenance of financial records, strategic financial planning, preparation of a financial report to the

membership, compliance with regulations on 501c3 status, maintaining membership lists, and responding to financial questions from the membership, committees, and the President.

5. The President, the Secretary, and the Treasurer shall not belong to the same institution, provided that different campuses within the same university system shall be regarded as being different institutions.
6. Except as provided in [Section 9](#), the Officers shall hold office for three years, ending with an Annual Meeting. They shall be eligible for nomination for one additional term of office.
7. Except as provided in [Section 9](#), the process of nomination and election shall be as follows:
 - (a) A vacancy arising in one of the offices shall be notified to members not later than three months before the first day of the Annual Meeting at which the vote is to be taken.
 - (b) Nominations shall reach the Secretary not later than two weeks before the first day of the Annual Meeting at which the vote is to be taken.
 - (c) Nominations must be signed by three members of the Association not belonging to the same institution as outlined in Section 5, and must be countersigned by the nominee. No one shall be nominated whose election would lead to a contravention of Section 5.
 - (d) If only one valid nomination is received, the person nominated shall be declared elected by the President at the business meeting held at the Annual Meeting.
 - (e) If more than one valid nomination is received, the Secretary shall prepare ballot papers containing the names of all those nominated, and the election shall take place by ballot at the business meeting held at the Annual Meeting. Anyone received a plurality of votes shall be declared elected.
 - (f) If any officer of the Association is unable to function for any reason, the remaining Officer shall appoint an interim successor (or temporary substitute if the Officer in question can be expected to be able to resume the post in a reasonable time) to serve until the next Annual Meeting, provided the vacancy is one of less than four months. If the vacancy until the next Annual Meeting is longer than four months, then the remaining Officer shall invite nominations from the membership and conduct a mail ballot as expeditiously as possible. Should both Officers of the Association become unable to serve at the same time- then the immediately preceding ex-President of the Association shall temporarily serve as President to invite nominations and conduct a mail ballot for both officers.
8. The Officers, principally the Secretary, shall compose a newsletter three or more times per year, and see to its distribution to all members. One issue shall be distributed

conveniently before the Annual Meeting, to include the program of the meeting if the Organizing Committee so requests.

9. The Officers shall solicit and receive invitations from institutions for the annual Meeting and shall submit all invitations received to the next business meeting, together with their recommendation.

10. The business meeting held at the Annual Meeting shall have the power to accept or reject invitations submitted by the Officers and to law -down conditions of acceptance; provided that no invitation once accepted shall be brought up for further discussion at a future Annual Meeting except on the recommendation of the Officers and with the approval of at least two thirds of the members present at the business meeting.

11. If an invitation duly accepted is later withdrawn by the inviting institution, or if the conditions laid down by the business meeting are not met, at a time later than the annual Meeting preceding that for which the invitation was issued, the Officers shall have full authority to make what arrangements they can for the annual Meeting concerned, and that Annual Meeting shall be held as arranged by them.

12. The Annual Meeting shall be organized by an Organizing Committee, as follows:

(a) The Annual Meeting must include a business meeting.

(b) The Organizing Committee shall consist of all members employed by the inviting institution (as defined in Section 5), with power to appoint its own officers and to coopt.

(c) Except as laid down in [subsection \(a\)](#) and in any guidelines voted by the Association's business meeting at which the invitation was accepted, the Organizing committee shall be free to arrange the Annual Meeting in any manner it chooses.

(d) The Organizing Committee shall be responsible for sending out all information in connection the Annual Meeting, directly or through the newsletter; and if directly, it shall include in its mailings any material passed on to it for general Association purposes by the Secretary.

(e) The Officers of the Association shall be kept informed of actions taken by the Organizing Committee and shall cooperate with the Organizing Committee in any way the committee may request. They may, if in their judgment the finances of the Society allow it, make grants to the Organizing Committee either for general purposes of the Annual Meeting or for specified purposes connected with it. The Officers of the Association are further authorized to pay their travel expenses to the Annual Meeting out of Association funds if no other sources are available.

(f) Members, Associate members, and Life members of the Association shall be entitled to attend the Annual Meeting, to take part in the business meeting of the Association, and to submit business for it.

13. Resolutions for the business meeting shall reach the Secretary not later than two weeks before the first day of the Annual Meeting at which they are to be presented. They shall be signed by two members of the Association not belonging to the same institution as defined in Section 5.

14. Except as provided in [Section 16](#), resolutions submitted in accordance with [Section 13](#) shall be considered validly moved at the business meeting and shall be voted on unless the members who submitted them to the Secretary agree to withdraw them.

15. Notwithstanding anything in Sections 13 and 14, any resolution except as provided in Section 16 may be proposed and voted on at a business meeting with the consent of two-thirds of the members present and voting at the meeting. On vote of one-third of the members present and voting, any resolution so introduced and adopted at the meeting shall be submitted by the Secretary as a referendum to the entire membership of the Association (excluding Associate Members); in such a referendum, a majority of the ballots of those voting shall be required for final adoption of the resolution.

16. A resolution involving a change in the Constitution shall be signed by two members of the Association not belonging to the same institution as defined in [Section 6](#), and shall be submitted to the Secretary early enough to be included in the issue of the Newsletter circulated immediately prior to the Annual Meeting. It shall not be considered carried unless at least two thirds of members present at the business meeting vote in favor of it.

17. The Association of Ancient Historian adopts and adheres to the AHA Statement on Standards of Professional Conduct and Code of Professional Conduct at Officially Sanctioned AHA Activities (2019), and shall adopt and adhere to amendments and changes to these policies by the American History Association in the future.

In addition, the Association of Ancient Historians acknowledges the particular ethical issues arising from the study of material culture, and urges all members to follow the ethical guidelines established by the disciplinary body most closely aligned with the material studied, including but not limited to the AIA's Code of Ethics, ANS statement on Cultural Property, and the ASP Resolution Concerning the Illicit Trade in Papyri.

Where these policies refer to reporting, intake, and investigation of alleged misconduct, such duties will be handled in our organization by a Standing Committee on Professional Conduct, consisting of a minimum of three members, at least one of whom should be of junior standing and one of senior standing. The members of this committee shall be selected by the President in consultation with the other officers. Members may serve on the committee no longer than five years. Officers are not eligible to serve during their time in office. The members of the committee shall select their own chair from among themselves.

If a report concerns a member of the Standing Committee on Professional Conduct, it may be made instead to the President. Any member or officer who is named in a report shall recuse themselves from portion of the intake, investigation, and decision-making process. Any member or officer who has a close personal or professional relationship with anyone named in the report shall recuse themselves from portion of the intake, investigation, and decision-making process.

There will be a dedicated email address for reporting. This address, the above language, and the full names of the current members of the Standing Committee on Professional Conduct shall be publicized both on the AAH website and on the website of the institution that is organizing the annual meeting. The Standing Committee on Professional Conduct shall check for and respond to any and all emails during and immediately following the annual meetings within twelve hours, during the remainder of the year responses may take up to five business days.

The applicability of these policies and practices to Association of Ancient Historians are to be reviewed at least every five years by AAH leadership (President, Secretary, Treasury, and the Chairs of at least three standing committees) and re-affirmed by a vote of the full membership at least every ten years.

18.

(a) The Association shall be carried on without purpose of gain for its members and any profits or other accretions to the Association shall be used in promoting its objects.

(b) In the event of the dissolution or winding up of the Association, all of its remaining assets, after payment of liabilities, shall be distributed to recognized charitable organizations.